

MINDING MULTIPLES

BUSINESS PHONE: 602-274-1990

BUSINESS FACSIMILE: 602-266-9787

TEMPORARY, BABY-SITTING & ON-CALL AS NEEDED

Mother's Full Name: _____

Place of Employment: _____ Work Phone: _____

Father's Full Name: _____

Place of Employment: _____ Work Phone: _____

Home Address: _____ City _____ Zip _____

Hotel Name and Address: _____

Major Cross Streets: _____

Home/Cell Phone: _____ Email: _____

AGENCY FEE'S: I am interested in: (We do not charge a membership/application fee)

- Baby-Sitting - \$20 Per Day/Per Nanny (Client pays the Nanny directly)
- Holiday Coverage - \$30 Per Day/Per Nanny (Client Pays Nanny directly)
- Sick Child Care - \$30 Per Day/Per Nanny (Client pays the Nanny directly)
- Overnight Care & Less than 24 hours notice \$30 (Client pays the Nanny)
- Hotel Sitting - \$20 Per Day/Per Nanny (Client pays the Nanny directly)
- Hotel Overnight Sitting - \$30 per Day/Per Nanny (Client pays Nanny directly)

AGENCY FEE'S: The following options are "Unlimited Visits"

There is a \$50 application/interviewing fee for the following ONLY:

- Calendar Month to Calendar Month \$250.00 (Client pays nanny directly)
- Up to Three Calendar Months \$450.00 (Client pays nanny directly)
- Up to Six Calendar Months \$650.00 (Client pays nanny directly)

If you are hiring a nanny for Month to Month, Three Months or Six months you have the option of interviewing nannies (limit to 3 or 4). Where should email profiles to? Please provide both.

E-Mail Address: _____

I am interested in the following date(s) and time(s):

Day: _____ Date: _____ Time From: _____ To: _____

Day: _____ Date: _____ Time From: _____ To: _____

Day: _____ Date: _____ Time From: _____ To: _____

Day: _____ Date: _____ Time From: _____ To: _____

Please describe your children:

Name _____ AGE _____ Gender _____ DOB _____

Name _____ AGE _____ Gender _____ DOB _____

Name _____ AGE _____ Gender _____ DOB _____

1. Please list any pets: _____

2. Does anyone in your home smoke? _____

Note: Our nannies are required to be Non-Smokers, but some are willing to work in a smoking environment.

Please add anything that you feel is important for us to know concerning you and your family. _____

Minding Multiples Temporary Services Client Agreement and Release:

This Understanding and Release is entered into between Minding Multiples, an Arizona Corporation ("Minding Multiples") and _____ ("Client").

1. The parties agree and acknowledge that any temporary caregiver hired by Client will be an employee of Client, and not an employee of Minding Multiples. Client shall be responsible for verification of the temporary caregiver's eligibility for employment in the United States as provided by the Immigration and Naturalization Services Form I-9. Client shall independently verify all information pertinent to Client's decision to hire or retain the temporary caregiver. Client understands and acknowledges that Minding Multiples will use reasonable efforts to provide background information from reliable agencies about each temporary caregiver candidate; however, Client shall be responsible for ensuring the accuracy of the information each temporary caregiver candidate provides.

2. Client shall, at Client's sole cost and expense, indemnify Minding Multiples and its members, employees and agents for, from and against all liabilities, claims and damages (whether known or unknown) arising from or related to Client's negotiation or employment of any temporary caregiver. To the fullest extent permitted by law, Client knowingly waive all claims, causes of action and damages (whether known or unknown) against Minding Multiples arising from or related to Client's negotiation or employment of any temporary caregiver, or any act or omission of any temporary caregiver.

3. Minding Multiples shall endeavor to recruit and qualify temporary care candidates in a timely manner on behalf of Client. Minding Multiples will submit candidates' portfolios for Client to review. Minding Multiples agrees to disclose all relevant information acquired by Minding Multiples through the qualification process. Minding Multiples will only locate candidates willing to serve as a temporary care provider based upon the job description provided by Client, and upon the salary information and geographic locations identified by Client and temporary caregiver applicants.

4. **Client agrees to pay the temporary caregiver(s) directly for services rendered with a 4 hour minimum per day.**

5. Client understands that nannies hired through Minding Multiples are not employees of Minding Multiples. Client understands that client may be responsible for withholding and filing employment taxes for each calendar year in which the caregiver's payments exceed the limits set forth in the Internal Revenue Code.

6. Client agrees that if a temporary caregiver is hired through Minding Multiples, Client shall be prohibited from recommending that temporary caregiver to other third parties to provide temporary care services to those third parties. Client understands that a referral by Client to any third party of a temporary caregiver that has been provided to Client by Minding Multiples is harmful and damaging to the interests of Minding Multiples. Client acknowledges that any such damages for breach of this paragraph will be difficult to calculate in monetary terms, and will be irreparable to Minding Multiples. As such, Client agrees that if Client breaches this paragraph, Minding Multiples shall be entitled to damages as set forth below. Such fee is not a penalty but is the party's best estimate of the damages suffered by Minding Multiples as a result of Client's breach of this paragraph. Therefore, in the event Client refers any temporary caregiver candidate to a third party who hires or retains the services of the candidate, Client will pay the entire referral fee which would have been payable to Minding Multiples as if Client had hired or retained the services of the temporary caregiver candidate themselves.

7. Client agrees that all forms and paperwork distributed to Client for their use is the property of Minding Multiples. Client agrees to not copy or distribute materials without the written consent of Minding Multiples.

8. Minding Multiples agrees to disclose all relevant information acquired by Minding Multiples throughout the qualification process including but not limited to background investigations. Parents acknowledge that Minding Multiples uses a third party investigation agency, and neither **MINDING MULTIPLES NOR THE INVESTIGATORS CAN FULLY ENSURE THAT THE BACKGROUND INFORMATION AND OTHER RECORDS USED BY MINDING MULTIPLES, ARE ACCURATE OR COMPLETE INFORMATION ABOUT A PARTICULAR CAREGIVER.** Minding Multiples encourages Client to thoroughly review the background information and to interview the potential nanny candidates to further determine their suitability. Minding Multiples makes no representations or warranties regarding the background information received with regard to the particular caregivers.

9. In the event Client wishes to hire a temporary caregiver on a permanent basis, the parties agree to act in good faith to negotiate an acceptable placement fee. A percentage of your temporary fee will be applied to the permanent hire fee.

10. **Cancellation Policy: The agency fee will be charged to the client's card on file as soon as the nanny is scheduled and confirmed. The agency fee is non-refundable. 48 hours notice is needed for cancellation or client is billed the 4 hour caregiver minimum for each day the nanny is scheduled.**

I have read and understand the terms of this Understanding and Release.

Signature(s) _____

Date _____

Transportation waiver: (DO NOT SIGN IF YOU DECLINE)

I hereby give my consent for a temporary caregiver referred by Minding Multiples to transport my children in his/her or my automobile. I understand that temporary caregivers with Minding Multiples are not employees of Minding Multiples and that Minding Multiples makes no representation or warranties relative to the temporary caregiver's suitability to transport my children. Minding Multiples is in no way responsible for the safety of my children while being transported in the temporary caregiver's or my family's automobile. I agree to indemnify, defend, release and hold harmless Minding Multiples, Inc., its officers, members, employees and agents for any and all claims, known or unknown, including, with or without limitations, injury or damage to my car or children while being transported by a temporary caregiver referred by Minding Multiples.

Signature(s) _____

Date _____

CONFIDENTIALITY

Minding Multiples, and nannies of Minding Multiples abide by the following disclosure: During the course of employment a nanny may legitimately see, hear or otherwise become privy to information about a family. It is understood and agreed that all information relating to the parents, including but not limited to financial, household or career, is confidential information which may not be disclosed to anyone without the written consent of the undersigned parents. It is also understood that the failure to abide by this agreement may, at the parent's discretion result in immediate termination.

Minding Multiples requires this form be completed before we can set-up sitting services. In order to ensure availability of caregivers, please give us at least 24 to 48 hours notice to fill your order. Please fax as soon as possible to **602-266-9787**.

VISA & MASTERCARD ONLY

Credit Card #: _____

Expiration Date _____ 3 or 4 digit code on front or back of card: _____

Billing Address For Credit Card: _____

City, State & Zip: _____

Please print the name as it appears on card: _____

Card Holders Signature: _____ Today's Date: _____

I AGREE TO PAY THE TOTAL ACCORDING TO MY CARD ISSUER'S AGREEMENT.

****NO REFUNDS ARE GRANTED****

You have my authorization to charge my credit card for the following:

- \$20 Baby-Sitting - (Client pays the nanny directly)
- \$20 Hotel Sitting Daytime - (Client pays nanny directly)
- \$30 - Sick Child or Sick Nanny Care & Overnight Care (Client pays the nanny directly)
- \$30 - Holiday Coverage (Nannies charge time and 1/2 for major holidays)
- \$250 - Month to Month (unlimited visits) Due once booked and confirmed
- \$450 - Three months of service (unlimited visits) Due once booked and confirmed
- \$650 - Six months of service (unlimited visits) Due once booked and confirmed

MARKETING

How did you hear about Minding Multiples?

- Arizona Cardinals, Phoenix Suns
- PVMOMS
- International Nannies Association
- Search Engine (MSN, Google, Yahoo, AOL) _____
- Referral's Name: _____